



*Celebrating that Christ is all and in all by
Seeking, Inviting, Belonging, Serving, &
Reverencing God's creation.*



Ministry Handbook

September 2026

As part of our Christian stewardship, Grace Church invites its members to discern how to participate in God's work...both here at Grace and beyond! This handbook provides short descriptions of our parish ministries and a contact person eager to answer any questions. We encourage you to use it as you prayerfully discern what portion of your time and talent you'd like to offer for God's work in this place and indicate it on your commitment card or digitally here:



Please indicate your commitment by October 11!

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Worship

Altar Guild	Help prepare and care for the altar
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Chris Smith / Kelly McCarter / Diana Bahm & Kathryn Church Contact rector@gracewaynesville.com with questions.	and sacraments for worship services.
Music Sean Coughlin Director of Music music@gracewaynesville.com	Sing or play chimes or any instruments to the glory of God, sharing musical gifts weekly at the 10:30 service, Taizé, and other times. Or assist with our children to sing a few times a year on Sundays.
Usher Daniel Atterholt dcatterholt@email.wcu.edu	Greet worshippers, collect offerings, manage the flow of communicants at the Eucharist.
Acolytes Ginny Moe virginiasmoe@gmail.com	Light candles and process with the torches during the 10:30 Sunday liturgy. Open to adults and children 3 rd grade and older.
Eucharistic Ministers Natalie Bayless nbayless1@gmail.com	Assist with distribution of Communion, read prayers, lead the Psalm at Sunday worship.
Lectors Natalie Bayless nbayless1@gmail.com	Read Scripture at worship services.

Fellowship & Parish Life

Coffee Hour Keith Harper kharperrhmc@gmail.com	Provide fellowship time together by preparing refreshments for folks to enjoy after/between the Sunday services.
Newcomers' Ministry: "Shepherds" Orion Davis frorion@icloud.com	Connect with newcomers one-to-one through calls and invitations to parish events.
Annual / Special Events Violet Bloom violetmbloom@outlook.com	Plan and support special events and celebrations that are multigenerational and foster community such as Fresh Air Fellowship activities, Blessing of the Animals, Bluegrass Mass, Lenten dinners, etc.

Christian Formation

Adult Education / Sunday Forum Michael Lodico mlodico35@gmail.com	Implement programs for study, prayer, and fellowship including the 9:15 Sunday Forum, Bible studies, Education for Ministry, spiritual retreats, etc.
Children's Ministry Coordinator Needed	Plan and support fellowship, educational, and/or outreach ministries designed for children and families, including Children's Chapel and Godly Play.
Youth Ministry Coordinator Needed	Plan and support fellowship, educational, and/or outreach ministries designed for youth ages 13-18.
Retreat Planning Joslyn Schaefer rector@gracewaynesville.com	Plan and coordinate retreats for various Grace ministry groups.

Congregational Care

Prayers, Cards and Calls	Send cards, call, and pray for
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Maureen Hunt mth2188@gmail.com	parishioners who may be in special need.
Eucharistic Visitor (EV) Deacon Carter Smith deacon@gracewaynesville.com	Take Holy Communion to those unable to attend worship services.
Visits and Assistance Pat Robinson villad@yahoo.com	Support parishioners in times of crisis or transition.

Outreach

Prepare and Serve Food <i>Haywood County Learning Center</i> Dale & Marcia McDonald dpmcdonal@gmail.com mlbmcdonal@gmail.com <i>Bethel House</i> Maureen Hunt mth2188@gmail.com	Work with a team to provide occasional food for an alternative high school near Grace. Sign-up to serve on team that provides a simple lunch for the Bethel House community based on your availability.
Outdoor Food Pantry Coordinator Needed	Serve our neighbors by giving out food around the community and stocking our 24/7 pantry.
Children's Literacy – Student & Teacher Support Dale & Marcia McDonald dpmcdonal@gmail.com mlbmcdonal@gmail.com	Work with local schools and Anna's Book non-profit to support teachers and children's literacy on an occasional basis.
Occasional Projects Lisa McNeill 4lisamcneill@gmail.com	Includes things like food giveaways, resource fairs, community education, projects with ministry partners.
Marthas Knitting Emily Chatfield-Lusto	Craft blankets, scarves & hats to give to neighbors in need. Meets every

Buildings & Grounds

Minor Repairs / Painting Blake Hadley blakehadley@gmail.com	Assist with the maintenance and repair of Grace property.
Grounds Maintenance Tom Steffel Tsteffel51@hotmail.com	Help with the beautification & maintenance of all our grounds, including the Memorial Garden, Labyrinth, Pet Wall, Front Lawn, etc. Includes Seasonal "Clean Up Days."
Creation Care Mary Alice Lodico Marylodico1@gmail.com	Responds to the call to revere the sacred beauty of God's creation by working with other Grace ministries and the community to foster intentional and sustainable practices by engaging hearts and minds through education, service and advocacy.

Administration & Finance

Finance Mike Fleming, Coordinator for Finance & Stewardship finance@gracewaynesville.com	Possibilities could include: annual audit team, counting Sunday offering, check-signers, etc.
Office Help Sean Coughlin, Parish Admin admin@gracewaynesville.com	Answer phone calls, welcome office visitors, and offer administrative support on a weekly basis.

Grace Church in the Mountains, Episcopal

Stay in touch!

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General: admin@gracewaynesville.com

Rector: rector@gracewaynesville.com

Deacon: deacon@gracewaynesville.com

Music Director: music@gracewaynesville.com

Parish Administrator: admin@gracewaynesville.com

Coordinator for Finance & Stewardship: finance@gracewaynesville.com

Facebook.com/gracewaynesville • Instagram: @GraceChurchIM

The Rt. Rev. José A. McLoughlin, Bishop of Western North Carolina

The Rev. Joslyn Ogden Schaefer, Rector

The Revs. Orion Davis & Earle Pratt, Priest Associates

The Rev. Carter Smith, Deacon

Sean Coughlin, Music Director & Parish Administrator

David Ferguson, Coordinator for Finance & Stewardship

Members of the Vestry:

<u>2026</u>	<u>2027</u>	<u>2028</u>
Georgia Raines	Alex Coímbre	Sue Hilson
Jesse Nelson	Blake Hadley, Jr. Warden	Gene Sloan
Betty Bradley, Sr. Warden	Joyce Brooks	Clyde Austin