**Grace Church Vestry Meeting Minutes**

**OCTOBER 17, 2023**

*Celebrating that Christ is all and in all by seeking, inviting, belonging, serving & reverencing God’s creation.*

Called to order at 6:00 PM

**DEVOTIONAL** (Kathie Johnson leading us in Chapter 41 of *Called to Community*)

**PRAYER &** [**COMMUNICATION GUIDELINES**](https://drive.google.com/file/d/1QE4iVkbd8LrNEXWmw3QjanSLV75ECGVh/view?usp=sharing) *(*Tracy on #8*)*

**PASTORAL Check-in**

**Leadership Development Moment**

**Attendees: Joyce Brooks, Mary Lockey, Suzy Leclaire, Barbara Rowe, Kathie Johnson, Mariah Nehus, Laura Armor, Rev. Joslyn and Walt (Treasurer).**

**Absent: John Turley, Tracy Bahm and Deacon Carter.**

**\*CONSENT AGENDA**

* Approve [September](https://docs.google.com/document/d/1ZbybxA4q4rTH_X2U_Dmcrq246wdHMusg/edit?usp=sharing&ouid=102889414343729666633&rtpof=true&sd=true) minutes
* Receive Treasurer’s report for August, September - including Operating and Designated Funds

*Motion to approve September minutes and August treasurer’s report made by Barbara, seconded by Laura and unanimously approved. (Sept. treasurer’s report to be reviewed at the November Vestry meeting.)*

**STANDING COMMITTEE UPDATE REPORTS**

(Link reports for Vestry to read; list items needing discussion or requiring Vestry action)

* PARISH PROGRAMS Report [here](https://docs.google.com/document/d/18nMxQKIiPU08UzJ0iVq0EFyrJOTg78yu/edit?usp=drive_link&ouid=114010070261696040051&rtpof=true&sd=true)
* OUTREACH Report [here](https://docs.google.com/document/d/1kx8IWFCFNjawN3vd8cNcK9K3vBvHBg1T/edit?usp=sharing&ouid=108415691483192148030&rtpof=true&sd=true)

\*Parish-Wide ask for Warm Clothing Drive through Friday 10/20

*Motion to approve made by Laura, seconded by Joyce and unanimously approved.*

\*DME ministry

*Motion to accept DME Ministry contingent upon Congregational Care Ministry support. Made by Kathie, seconded by Mariah and unanimously approved.*

* ADMINISTRATION Report [here](https://docs.google.com/document/d/1w-30mUYFdqG_1jCRAEV9cEDYQ_BGb9Cj/edit?usp=sharing&ouid=102889414343729666633&rtpof=true&sd=true)
  + \*Vote on Health Insurance Change for Staff - to 100% coverage for FT Staff member only (Anthem BCBS - CDHP HSA/20) and Basic Dental for family

*Motion to approve made by Barbara, seconded by Laura and unanimously approved.*

* + \*Vote for Diocesan Pledge Commitment - $46,639.20

*Motion to approve made by Barbara, seconded by Laura and unanimously approved.*

* + \*Vote to *reduce* Parish Administrator Salary, given shift away from Bookkeeping by $1000

*Motion to approve made by Laura, seconded by Barbara and unanimously approved.*

* + \*Vote on disposition of bequest to Grace Church

*Motion to put $5,000 in Vestry Reserve and $45,000 in Endowment General Fund made by Mariah, seconded by Barbara and approved. Abstain - Suzy*

* + Review revised “Gifts, Honors, & Memorials” [Policy](https://docs.google.com/document/d/1LMzTzirfS4MDwPq7KUGDbviher069CFgThCziCsi8CY/edit?usp=sharing) Admin Committee requests vestry approval

*Motion made to accept revised policy made by Laura, seconded by Mary and unanimously approved.*

* + Vote on disbursement for reception from MTH fund for Ralph Andrew’s funeral

*Motion made by Barbara, seconded by Suzy and unanimously approved.*

**WARDEN’S REPORT**

* Review [list](https://docs.google.com/document/d/1oSxkS8DbouKni1YBbnybiYBL-oPNAUBw6sKbi-STiMs/edit?usp=sharing) of Vestry candidates
* \*External Audit [report](https://drive.google.com/file/d/1A2QGy13pGtortAuzL1vr7ICs4CyPKlbK/view?usp=sharing) and [Internal Control Letter](https://docs.google.com/document/d/14ZeZCcambHfbskURXM1ybxjSej-mMUYB_CjZq9bvdZU/edit?usp=sharing) recommendations to Vestry

*Motion to approve recommendation made in Internal Control Letter made by Joyce, seconded by Kathie and unanimously approved.*

**RECTOR’S REPORT**

Staffing Update

Liturgy Brewing Meeting

Right-Sizing Vestry Role

Feedback on Stewardship Gatherings

[Stewardship Thank you Notes and tracking](https://docs.google.com/spreadsheets/d/1BUUiva_sZjaG7b6b7WxuWRDDqjwlofIM4OR5F0QUrug/edit?usp=sharing)

[Review Calendar for Year](https://docs.google.com/spreadsheets/d/1BUUiva_sZjaG7b6b7WxuWRDDqjwlofIM4OR5F0QUrug/edit?usp=sharing)

*Motion to move the November Vestry meeting to Nov. 28 due to Thanksgiving made by Mariah and seconded by Joyce - unanimously approved.*

**CLOSING PRAYER** - Laura Armour

Meeting adjourned 8:05 PM

Minutes respectfully submitted by David Ferguson. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_