

GRACE

WAYNESVILLE

*Celebrating that Christ is all and in all by
Seeking, Inviting, Belonging, Serving,
& Reverencing God's creation.*

-Grace Church in the Mountains Mission Focus-

Ministry Handbook

September 2024

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The Purpose of this Ministry Handbook

God gives us the resources to accomplish God’s purposes for our church. Usually these resources come from our members--their free offerings of time, talent and treasure. We invite members to discern annually how they might be a part of God’s work in the world through the ministries of Grace Church and beyond.

Within this handbook, you will find a short description of our parish ministries. Most ministry descriptions also identify a leader who is eager to answer any questions! If you have other questions, contact your Vestry prayer partner or the parish staff.

If there is a ministry you’d like to start that isn’t here, talk to the Rector or a member of the Vestry. Similarly, if our members are no longer called to a particular ministry, we trust it is time to let that ministry go for now.

Worship: Serving God

<p>Altar Guild Melanie Walt mgmwalt@gmail.com</p>	<p>Help prepare the sacraments for worship services.</p>
<p>Choir & Instruments Virginia (Ginny) Moe Director of Music music@gracewaynesville.com</p>	<p>Sing or play chimes or any instruments to the glory of God, sharing musical gifts weekly at the 10:30 service and other times for special services.</p>
<p>Usher Daniel Atterholt dcatterholt@email.wcu.edu</p>	<p>Greet worshippers, collect offerings, manage the flow of communicants at the Eucharist.</p>
<p>Acolytes John Raines /Jack Geist raijohn@bellsouth.net jjageist@bellsouth.net</p>	<p>Light candles and process with the torches during the 10:30 Sunday liturgy. Open to adults and children 3rd grade and older.</p>
<p>Eucharistic Ministers Natalie Bayless nbayless1@gmail.com</p>	<p>Assist with distribution of Communion, read prayers, lead the Psalm at Sunday worship.</p>
<p>Lectors Natalie Bayless nbayless1@gmail.com</p>	<p>Read Scripture at worship services.</p>
<p>Flowers Joslyn Schaefer+ rector@gracewaynesville.com</p>	<p>Work with altar guild to provide beauty to our worship Sunday by Sunday.</p>

Parish Programs: Serving One Another

HOSPITALITY TEAM:

<p>Coffee Hour Diana Bahm (512) 799-6360 dknoles27@yahoo.com</p>	<p>Prepare refreshments for folks to enjoy after the Sunday services which Enhances fellowship time together!</p>
<p>Newcomers' Ministry Mariah Nehus nehus.mariah@gmail.com</p>	<p>Greet worshipers and welcome visitors; plan newcomer gatherings.</p>

EDUCATION TEAM:

<p>Adult Education / Sunday Forum Kathie Johnson kathiejohnsonrn@gmail.com</p>	<p>Implement programs for study, prayer, and fellowship including the 9:15 Sunday Education Hour, Bible studies, EFM, educational retreats, etc.</p>
<p>Children, Youth, and Families Ministry Joslyn Schaefer+ rector@gracewaynesville.com</p>	<p>Plan and support fellowship, educational, and/or outreach ministries designed for children, youth and families but open to all.</p>
<p>Arts Ministry Marie Shaginaw mshaginaw720@gmail.com</p>	<p>Develop opportunities to integrate creative expression into our parish life.</p>

SPECIAL EVENTS TEAM:

<p>Annual Events Watch for announcements</p>	<p>Plan and coordinate Greening of the Church, Christmas Party, Blessing of the Animals, Cookie Walk, etc.</p>
<p>Special Events Gene Sloan (901) 628-8870 sloangene@yahoo.com</p>	<p>Plan and coordinate special events, such as Mardis Gras, Parish Picnic, rafting and other activities.</p>

SELF-SUSTAINING SMALL GROUPS

<p>Daughters of the King Joyce Brooks missjwbrooks@gmail.com</p>	<p>An order of lay women dedicated to prayer, service & evangelism.</p>
<p>Sisters of Grace/ Men of Grace/ Pub Theology</p>	<p>These lay-led small groups provide opportunities for discussion and fellowship. Keep an eye on the announcements and e-news for events and meetings.</p>

Congregational Care: Serving Members in Need

<p>Prayers, Cards and Calls Maureen Hunt mth2188@gmail.com</p>	<p>Send cards, call, and pray for parishioners who may be in special need.</p>
<p>Eucharistic Visitor (EV) Deacon Carter Smith deacon@gracewaynesville.com</p>	<p>Take Holy Communion to those unable to attend worship services.</p>
<p>Visits and Assistance Pat Robinson villad@yahoo.com</p>	<p>Support parishioners in times of crisis or transition.</p>

Outreach: Serving Neighbors

Grace's Outreach Ministries include our ministries **onsite**, **out in the community** and **education** to help our Grace Church family dive deeper into underlying causes of poverty

<p>Ministry with the Unsheltered Pathways Tracy Bahm: tbahm@yahoo.com</p> <p>Bethel House John Turley: johnturleygeo@gmail.com</p>	<p>Serve a meal to those living in transitional housing.</p> <p>Serve lunch to neighbors</p>
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<p style="text-align: center;">Pantry</p> <p>Pam Nolte-Viau: pnolteviau@gmail.com Paula Welling: pmw02176@yahoo.com</p>	<p>Serve our neighbors by giving out food and stocking our 24/7 pantry</p>
<p style="text-align: center;">Children's Literacy</p> <p style="text-align: center;">Dana Smith danacaudillsmith@gmail.com</p>	<p>Collect and organize books for children both in classrooms and in the community; or volunteer @ a Summer Camp at Pigeon Center as a reading buddy.</p>
<p style="text-align: center;">College Ministry</p> <p style="text-align: center;">Mother Gaelyn Evangreene rector@stdavidscullowhee.org</p>	<p>The Diocese has an active campus ministry at Western Carolina University. Volunteers needed for meal preparation and maybe more.</p>
<p style="text-align: center;">One-off Projects</p>	<p>Includes things like food giveaways and resource fairs. Look for periodic announcements.</p>
<p style="text-align: center;">Marthas Knitting</p> <p>Meets every Thursday @ 10:00 am at Church. All invited.</p>	<p>Craft blankets, scarves & hats to give to neighbors in need.</p>

Administration: Serving as Stewards of our Infrastructure

<p style="text-align: center;">Finance Team</p> <p style="text-align: center;"><i>Leadership in transition</i></p> <p>finance@gracewaynesville.com</p>	<p>Serve in one of these ways: annual audit team, count Sunday offering, assist with annual budget preparation, review financial reports, enter financial data.</p>
<p style="text-align: center;">Building Maintenance</p> <p style="text-align: center;">Dale Yerse Dale.yerse@yahoo.com</p>	<p>Assist with the maintenance and repair of Grace property.</p>
<p style="text-align: center;">Groundskeeping / Gardening</p> <p style="text-align: center;"><i>Leadership in Transition</i></p>	<p>Care and beautification of all our grounds, including the Grace Giving</p>

<p style="text-align: center;">For Creation Care: Susan Williams Swilliams330@bellsouth.net</p> <p style="text-align: center;">For Grace Giving Garden: Mary Alice Lodico Marylodico1@gmail.com</p>	<p>Garden, Memorial Garden, Pet Wall, Front Lawn, Grace House Lawn</p> <p>Energy Efficiency Initiatives Composting & Zero Waste Initiatives</p> <p>Help give a garden workshop for topics including composting, organic techniques, pollinators, etc.</p> <p>Help youth work on the grounds, basically guiding them to do what needs to be done at any given point in the season.</p> <p>Help give a short gardening workshop to small children on worm composting, planting, harvesting—whatever may be of interest or needed.</p>
<p style="text-align: center;">Office Support Andrea Croskery, Parish Admin admin@gracewaynesville.com</p>	<p>Answer phone calls and offer administrative support on a weekly basis.</p>

Grace Church in the Mountains, Episcopal

Stay in touch!

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General email: admin@gracewaynesville.com

Rector: rector@gracewaynesville.com

Deacon: deacon@gracewaynesville.com

Music Director: music@gracewaynesville.com

Treasurer: finance@gracewaynesville.com

Parish Administrator: admin@gracewaynesville.com

Bookkeeper: finance@gracewaynesville.com

Facebook.com/gracewaynesville • Instagram: @GraceChurchIM

The Rt. Rev. José A. McLoughlin, Bishop of Western North Carolina

The Rev. Joslyn Ogden Schaefer, Rector

The Revs. Orion Davis, Earle Pratt, & Harriet Simmons, Priest Associates

The Rev. Carter Smith, Deacon

Virginia Moe, Music Director

Andrea Croskery, Parish Administrator/Bookkeeper

Tony Caldwell, Sexton

Members of the Vestry:

2023	2024	2025
Laura Armour, Sr. Warden	Tracy Bahm	Mary Lockey
Kathie Johnson	Barbara Rowe, Jr. Warden	Joyce Brooks
Mariah Nehus	John Turley	Suzy LeClaire